

Explanation of variances – pro forma

Name of smaller authority: **Deopham & Heckford Parish Council**
 County area (local councils and parish meetings only): **Norfolk**

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	2,035	1,787					
2 Precept or Rates and Levies	4,870	5,433	763	16.34%	YES		Increase required due to the loss of the Council tax support grant
3 Total Other Receipts	704	2,528	1,824	259.09%	YES		Increase due to the rental of the football pitch
4 Staff Costs	2,273	2,114	-159	7.00%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	3,349	4,335	986	29.44%	YES		Increase due to playing field fund raising funds being used for next fund raising event (£1000)
7 Balances Carried Forward	1,787	3,299			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	1,787	2,923				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	746	746	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable