

DEOPHAM & HACKFORD PARISH COUNCIL

To Members of the Council

You are hereby summoned to attend the meeting of Deopham & Hackford Parish Council at Gralix Hall, Deopham on **Wednesday 2nd April 2025 at 7.30pm.**

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve and sign the minutes of the Parish Council Meeting on 5th March 2025
4. To report on progress of matters arising from previous meetings
5. Finance
 - 5.1. To receive the bank reconciliation for March 2025 and to **RATIFY** or **APPROVE** the following payments
 - 5.2. To **RATIFY** the appointment of Robin Goreham as the Internal Auditor for the 2024/2025 financial year

	Payment Description – Unity Trust Current Account	Amount
5.1.1	Unity Trust – Bank Charges – February 2025 – RATIFICATION ONLY	£6.00
5.1.2	Unity Trust – Bank Charges – March 2025 – RATIFICATION ONLY	£6.00
5.1.3	Norfolk Parish Training & Support – Subscription 2025/2026	£110.42
5.1.4	David Bracey – Playground Post Installation and Yearly Inspection	£330.00
5.1.5	Carol Bailey – Salary & Expenses – March 2025	£299.10
5.1.6	HMRC – Income Tax – March 2025	£65.40
5.1.7		
5.1.8		
5.1.9		
5.1.10		
5.1.11		
5.1.12		
5.1.13		

6. To receive and **AGREE** the Schedule of Meetings for 2025/2026
7. To **AGREE** the format of the Annual Parish Meeting
8. To note the receipt of the Playground Post Installation and annual Inspection Report
9. Planning – No planning applications had been received

Decision received:

2025/0196 Ashlee The Green NR18 9DH

Carol Bailey – Parish Clerk
9 Potters Crescent, Great Moulton, NR15 2HL

deophampc@gmail.com
www.deophamandhackfordpc.info

Garage Conversion to kitchen/dining area, side extension and new workshop/garden store
Approval with Conditions (Delegated)

10. To **APPROVE** and **ADOPT** the policy on Bullying and Harassment
11. To review and **AGREE** the Asset Register for 2025/2026
12. To review and **AGREE** the Risk Assessment for 2025/2026
13. Correspondence
 - 13.1 TRO – Upcoming Road Closure U78057 Church Lane – to facilitate fire hydrant repairs
 - 13.2 TRO – Upcoming Road Closure C162 High Common
 - 13.3 SNDC – South Norfolk Community Awards 2025 – Nominations sought
14. Opportunity for Public Participation
15. To confirm the date of the next meeting – Wednesday 7th May 2025 at the Gralix Hall – the Annual Parish Meeting will take place at 7:30pm and will immediately be followed by the Annual Parish Council Meeting

Carol A Bailey

Carol A Bailey BA (Hons) CiLCA PIALC MAC Parish Clerk