

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as

Name of smaller authority: **Deopham & Hackford Parish Council**

County area (local councils and parish meetings only): **Norfolk**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Jordana Wheeler, Parish Clerk & RFO**

Date: **11/05/2022**

		£	£
Balance per bank statements as at 31/3/22:			
	Business Current Account	1,731.8	
	Business Money Manager (Deposit)	13,374.2	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			15,105.9
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)			
	100621	(33.96)	
	100628	(165.00)	
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			(198.96)
Add: any un-banked cash as at 31/3/22			
			-
Net balances as at 31/3/22 (Box 8)			14,907.0