

# DEOPHAM & HACKFORD PARISH

## To Members of the Council

You are hereby summoned to attend the meeting of Deopham & Hackford Parish Council at Gralix Hall, Deopham on  
**Wednesday 3<sup>rd</sup> April 2024 at 7.30pm.**

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

### AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve and sign the minutes of the Parish Council Meeting on 6<sup>th</sup> March 2024
4. To report on progress of matters arising from previous meetings
5. Finance
  - 5.1. To receive the bank reconciliation for March 2024 and to ratify or approve the following payments

	<b>Payment Description – Unity Trust Current Account</b>	<b>Amount</b>
5.1.1	Gralix Hall Hire (Donation for Defibrillator)	£100.00
5.1.2	Jordana Wheeler – Salary & Expenses (March 2024)	£34.94

6. To appoint a play area inspector for 2024
7. To consider applying to the District Councillor for a grant
8. To review and approve the following policies:
  - 8.1. Risk Assessment 2024-25
  - 8.2. Asset Register
  - 8.3. Safeguarding Policy
  - 8.4. General Data Protection Regulations Policy & Privacy Notice
  - 8.5. Information Audit
9. Opportunity for Public Participation
10. To confirm the date of the next meeting – Wednesday 1<sup>st</sup> May 2024 at Gralix Hall.

*J Wheeler*