

DEOPHAM & HACKFORD PARISH COUNCIL

Final Budget for 2020-21

	Actual	Budget	Actual	Estimated	Budget
<u>INCOME</u>	2018-19	2019-20	at 30/9/19	at 31/3/20	2020-21
Precept	£ 5,433.00	£ 5,485.00	£ 5,485.00	£ 5,485.00	£ 7,423.00
Council Tax Support Grant	£ 67.00	£ -	£ -	£ -	£ -
Rental Income (Football teams)	£ 600.00	£ -	£ -	£ 600.00	£ 600.00 estimated
Other Income - VAT repaid	£ 301.72	£ 302.00	£ -	£ 500.00	£ -
- Interest (approx)	£ 4.14	£ 3.00	£ 3.03	£ 6.00	£ 6.00
Fundraising/Donations	£ 1,367.00	£ -	£ 483.35	£ 483.35	£ -
CIL	£ -	£ -	£ -	£ 6,338.35	£ -
TOTAL	£ 7,772.86	£ 5,790.00	£ 5,971.38	£ 13,412.70	£ 8,029.00

EXPENDITURE	Actual 2018-19	Budget 2019-20	Actual at 30/9/19	Estimated at 31/3/20	Budget 2020-21	
Clerks Salary & Expenses	£ 2,301.59	£ 2,200.00	£ 1,004.96	£ 2,200.00	£ 2,500.00	[a]
Office Expenses	£ -	£ -	£ -	£ -	£ 200.00	[b]
Gralix Hall Rent	£ 363.00	£ 368.50	£ -	£ 726.00	£ 396.00	[c]
Internal Audit	£ -	£ -	£ -	£ -	£ 50.00	[d]
Information Commissioners Office Registratio	£ -	£ -	£ -	£ 40.00	£ 40.00	[e]
Insurance	£ 353.63	£ 389.00	£ 356.29	£ 356.29	£ 400.00	
Subscriptions - Norfolk Parish Training & Support & CAN	£ 74.33	£ 200.00	£ 74.01	£ 74.01	£ 70.00	[f]
Subscriptions - Community Action Norfolk (CAN)	£ -	£ -	£ -	£ -	£ -	[g]
Donations - High Oak PCC for Churchyard mai	£ 150.00	£ 200.00	£ 50.00	£ 200.00	£ 150.00	[h]
Donations - Charity Requests	£ -	£ -	£ -	£ -	£ 200.00	[i]
Emptying Dog Bin Charges	£ 300.00	£ 315.00	£ -	£ 315.00	£ 215.00	[ii]
Training/Admin	£ 170.00	£ 120.00	£ 167.52	£ 200.00	£ 100.00	[j]
Computer Purchase	£ -	£ -	£ -	£ -	£ 250.00	[k]
Sub Total	£ 3,712.55	£ 3,792.50	£ 1,652.78	£ 4,111.30	£ 4,571.00	
PLAYING FIELD						
Grass Cutting	£ 821.42	£ 904.00	£ 431.24	£ 862.48	£ 900.00	[m]
Rent	£ 400.00	£ 400.00	£ -	£ 400.00	£ 400.00	[n]
Water	£ 48.96	£ 60.00	£ 13.06	£ 53.00	£ 60.00	
RoSPA (Play equipment inspection)	£ 66.50	£ 70.00	£ 68.50	£ 68.50	£ 72.00	[o]
Membership of NPFA	£ 20.00	£ 20.00	£ 20.00	£ 20.00	£ 20.00	[p]
Contingency/Misc	£ -	£ 50.00	£ 35.13	£ 50.00	£ -	[q]
General Maintenance	£ -	£ -	£ -	£ -	£ 400.00	[r]
Equipment Purchase	£ 170.50	£ -	£ -	£ -	£ 500.00	[s]
Hut Maintenance	£ -	£ -	£ -	£ -	£ 500.00	[t]
Sub Total	£ 1,527.38	£ 1,504.00	£ 567.93	£ 1,453.98	£ 2,852.00	
TOTAL (exc VAT)	£ 5,239.93	£ 5,296.50	£ 2,220.71	£ 5,565.28	£ 7,423.00	

Notes for 2020/2021

- [a] Category amended for 2020-21 to list expenses separately. Salary calculated assuming 2 payscale increment increases and proposed 10% payrise by unions. No contingency for overtime.
- [b] New category. Includes Clerks working from home allowance, consumables such as stamps, ink, paper, travel expenses etc....
- [c] 2019-20 figure double as the Council are a year behind in payments. 2020-21 will revert back to usual payment of £33 per meeting for 11 meetings. Budgeted for 12.
- [d] New category, previously grouped in Training/Admin
- [e] New category. All organisations which process personal data have to register.
- [f] NPTS 1% of precept. Separated subscriptions for 2020-21 for clarity
- [g] CAN membership £20, removed as Council do not use benefits of membership
- [h] Donations were previously grouped together, have separated for clarity. Churchyard donation is for both Deopham & Hackford (split equally)
- [i] New category for donations granted in response to requests from charities
- [ii] Figure reduced due to amendment of contract to once a week emptying
- [j] Category amended for 2020-21 for Training only for Clerk and Councillors
- [k] New category to save towards purchase of new computer/printer over 2-3 year timescale. Additional grants may be able to be obtained.
- [m] Based on current contract
- [n] Assume rent will remain the same
- [o] Assume 5% increase
- [p] Maintain membership as provides access to grants
- [q] Removed as should have specific categories (expense this year was for fence maintenance)
- [r] General maintenance such as play equipment/football goal repairs, noticeboards, village sign, dog bins and other assets
- [s] New category for purchase of equipment such as noticeboards/replacement bins/play equipment (any unspent budget at end of year will be added to play equipment reserves)
- [t] New category for ongoing maintenance of The Hut, general repairs not refurbishment

Estimated Band D

Year	Tax Base	Band D Rate	Change in Band D	Monthly Charge	Total Precept	Comments
2018-19	205	£ 26.50		£ 2.21	£ 5,433.00	
2019-20	207	£ 26.50	0%	£ 2.21	£ 5,485.00	
2020-21	207 (estimate)	£ 38.44	45%	£ 3.20	£ 7,958.00	Precept (draft figure Dec 2019)
	209 (actual)	£ 35.52	35%	£ 2.96	£ 7,423.00	Precept required (final figure Jan 2020)