

DEOPHAM & HACKFORD PARISH

To Members of the Council

You are hereby summoned to attend the Annual Parish Council meeting of Deopham & Hackford Parish Council at Gralix Hall, Deopham on **Wednesday 1st May 2024 at 8.00pm**.

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

AGENDA

1. To elect the Chairman for 2024-25
2. Chairman to sign Declaration of Acceptance of Office
3. To elect a Vice-chair for 2024-25 and sign the Declaration of Acceptance of Office
4. To receive and accept apologies for absence
5. To receive declarations of interest in items on the agenda and consider any requests for dispensations
6. To approve and sign the minutes of the Parish Council meeting on 3rd April 2024
7. To appoint a Councillor responsible for the oversight of the Council finances for 2024-25
8. To consider re-adopting Delegation of Powers to the Clerk
9. To consider re-adopting the General Power of Competence
10. To report on progress of matters arising from previous meetings
11. Finance - To receive the bank reconciliation for April 2024 and to ratify or approve the following payments:

	Payment Description	Amount
11.1	The Fencing Workshop – Installation of Noticeboard	£108.00 - RATIFY
11.2	The Fencing Workshop – New play area fence	£4608.00 - RATIFY
11.3	The Helping Hand Company – Litter Pick Equipment (Clean Up & Bloom Grant)	£149.94
11.4	Great Ellingham Parish Council – Donation for maintenance of war memorial	£35.00
11.5	High Oak PCC – Donation for churchyard maintenance	£165.00
11.6	Gralix Hall – Donation towards maintenance of hall	£100.00
11.7	The Rix Trust – Playing Field Rent 2024	£400.00
11.8	The Sign Shed – Signs for Play Area Fence	£26.33
11.9	HMRC – PAYE Qtr 4 2023-24	£39.40
11.10	Jordana Wheeler – Salary & Expenses (April 2024)	£25.78

12. To discuss progress of the new play park and proposed car park
13. To confirm details of the Big South Norfolk Litter Pick
14. To consider a response to the following planning applications:
 - 14.1. Application 2024/1080 - Conversion of agricultural building to dwelling, The Old Piggery, Hill Farm, Morley Road, Deopham,
15. Opportunity for Public Participation
16. To confirm the date of the next meeting – Wednesday 5th June 2024 at Gralix Hall
17. To pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public for the following confidential items:
 - 17.1. To acknowledge the Clerk's resignation and agree actions in relation to recruitment