

DEOPHAM & HACKFORD PARISH

To Members of the Council

You are hereby summoned to attend the Annual Parish Council meeting of Deopham & Hackford Parish Council at Gralix Hall, Deopham on **Wednesday 10th May 2023 at 8.00pm.**

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

AGENDA

1. To elect the Chairman for 2023-24
2. Chairman to sign Declaration of Acceptance of Office
3. To elect a Vice-chair for 2023-24
4. To receive and accept apologies for absence
5. To receive declarations of interest in items on the agenda and consider any requests for dispensations
6. To approve and sign the minutes of the Parish Council meeting on 5th April 2023
7. To consider adopting the Local Government Association's (LGA) model Code of Conduct.
8. To re-adopt delegation of powers to the Clerk
9. To consider adopting the General Power of Competence
10. To report on progress of matters arising from previous meetings and review the action log
11. Finance - To receive the bank reconciliation for April 2023 and to approve the following payments:

	Payment Description	Amount
11.1	South Norfolk Council – Dog bin emptying 2022-23	£297.60
11.2	P.J Phoenix – Resources for community fundraising event (via VE DAY GRANT)	£107.16
11.3	David Bracey - Play Area Inspection 2023	£120.00
11.4	HMRC – PAYE Qtr 3	£6.29
11.5	Jordana Wheeler – Salary & Expenses (April 2023)	£126.79

12. To agree the purchase of Microsoft Office 365
13. To discuss progress on the replacement play equipment and new car park
14. To ratify or consider a response to the following planning applications;
 - 14.1. Application 2023/0271 (amended) – Change of Use from Agricultural to Light Industrial Class E, Stalland Farm, The Stalland, Deopham
15. To review and adopt the following policies;
 - 15.1. Planning Policy
16. Opportunity for Public Participation
17. To confirm the date of the next meeting – Wednesday 7th June 2023 at Gralix Hall