

## Deopham & Hackford Parish Council

### Action Log - Tasks as outcome of Parish Council meeting

Date Task Initiated	Description of Task	Person Responsible	Due by	Comments
Ongoing	Revision of lease of playing field	Martin Skidmore		Ongoing due to Coronavirus
Ongoing	Clerk to investigate sources of funding for new computer equipment	Clerk	2020-21	Will be looked at under new budget
Feb	Amend Bank Signatories	Clerk	April	Ongoing due to Coronavirus, delayed as Councillors were not able to attend the bank during lockdown
July	Obtain quote for SAM2 speed camera and approach local Councils about possibility of sharing one	Clerk	Nov/Dec	Ongoing
Sept	Sort and dispose of items stored in the Hut no longer needed/broken	Jacky Phoenix to lead	Nov	Completed
Sept	Arrange volunteers to repaint inside of the Hut	Clerk/Jacky Phoenix to coordinate	Nov	Ongoing
Sept	Identify costs to install a new rubbish bin at the playing field (purchase and emptying costs)	Clerk	Nov/Dec	To be considered for inclusion in next budget
Oct	Advertise vacancies for Councillor	Clerk	Ongoing	Advert in Net, posters on noticeboards, will continue to re-advertise until positions filled
Oct	Past questionnaire regarding the future of the Hut to be re-shared	Chris Coath	Nov	Completed
Oct	Creation of webpage sharing information on Deopham STAR	Chris Coath/Clerk	Ongoing	Pending information from group