

# DEOPHAM & HACKFORD PARISH

To Members of the Council

You are hereby summoned to attend the next meeting of Deopham & Hackford Parish Council which will be at Gralix Hall, Church Road, Deopham on Wednesday 2<sup>nd</sup> February 2022 at 7.30pm.

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

**Attendees are welcome to take precautions such as wearing a face mask and social distancing should they wish to.**

AGENDA (published 28 Jan 2022)

1. To receive and accept apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve and sign the minutes of the Parish Council meeting on 1<sup>st</sup> December 2021
4. To note the vacancy for Parish Councillor
5. To report on progress of matters arising from previous meetings and review the action log
6. Finance - To receive the bank reconciliation for November 2021-January 2022 and approve the following payments:

	Payment Description	Amount
6.1	The Rix Charity – Playing field rent 2021	£400.00
6.2	South Norfolk Council – Planning Application for playing field parking	£117.00 TBC
6.3	Gralix Hall – Hall fire for meetings 2021	£165.00
6.4	Jordana Wheeler – Expenses Dec 2021 – Jan 2022	£63.90

7. To consider the purpose of the named reserves and rename or reallocate where required for clarity on funds held
8. To appoint an internal auditor for 2021-22
9. To receive an update on the play area project and consider any actions
10. To discuss fundraising events and a VE day event
11. To ratify the response to the following planning applications;
  - 11.1. Application 2021/2600 & 2021/2601- Full planning and Listed Building Consent for Single storey side extension, Hill Farm, Hingham Road, Hackford
12. To review and adopt the following policy;
  - 12.1. Data Protection Policy
13. Correspondence
  - 13.1. Update on Norwich Western Link
  - 13.2. Request for donation from Norfolk Citizens Advice
  - 13.3. Letter from MP George Freeman – Norfolk Research Triangle
14. Opportunity for Public Participation
15. To confirm the date of the next meeting – 2 March 2022
16. To pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public for the following confidential items:
  - 16.1. To consider increasing the Clerk's office allowance for 2022-23

*J Wheeler*