

# DEOPHAM & HACKFORD PARISH

## To Members of the Council

You are hereby summoned to attend the meeting of Deopham & Hackford Parish Council at Gralix Hall, Deopham on  
**Wednesday 7<sup>th</sup> June 2023 at 7.30pm.**

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

### AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve and sign the minutes of the Parish Council Meeting on 10<sup>th</sup> May 2023
4. To co-opt an applicant to the casual vacancy of Parish Councillor
5. To consider adopting the General Power of Competence (GPoC)
6. To report on progress of matters arising from previous meetings
7. Finance
  - 7.1. To receive the bank reconciliation for May 2023 and to ratify or approve the following payments

	Payment Description	Amount
7.1.1	The Rix Trust – Rent for playing field 2023-34	£400.00
7.1.2	BHIB Ltd – Insurance 2023-24	£453.66
7.1.3	High Oak PCC – Donation for churchyard maintenance 2023-24	£165.00
7.1.4	Gralix Hall – Hall Hire (Feb-May 2023)	£102.00
7.1.5	Sandra Lain – Internal Audit 2022-23	£60.00
7.1.6	Jordana Wheeler – Salary & Expenses (May 2023)	£352.04

8. To consider matters in relation to the annual audit for financial year 2022-23
  - 8.1. To consider the Internal Auditors report for the financial year ending 31 March 2023 and consider recommendations
  - 8.2. To agree the accounts and budget comparison for the financial year ending 31 March 2023.
  - 8.3. To consider the assertions on, and complete, the Annual Governance Statement 2022-23 and to authorise the Clerk and Chairman to sign.
  - 8.4. To consider and approve the Accounting Statements 2022-23 and to authorise the Chairman to sign.
9. To consider the Annual Play Area Inspection and any actions required
10. To discuss progress on the replacement play equipment and new car park
11. To consider and adopt the following policies:
  - 11.1. Planning Policy
12. Correspondance
  - 12.1. Updates to the Mobile Library Schedule
  - 12.2. Greater Norwich Green Infrastructure Strategy Consultation
  - 12.3. Update on the South Norfolk Flexibus service in Deopham
13. Opportunity for Public Participation
14. To confirm the date of the next meeting – Wednesday 5<sup>th</sup> July 2023 at Gralix Hall.

*J Wheeler*

Jordana Wheeler – Parish Clerk  
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