

DEOPHAM & HACKFORD PARISH

To Members of the Council

You are hereby summoned to attend the meeting of Deopham & Hackford Parish Council at Gralix Hall, Deopham on **Wednesday 7th February 2024 at 7.30pm.**

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve and sign the minutes of the Parish Council Meeting on 6th December 2023
4. To report on progress of matters arising from previous meetings
5. Finance
 - 5.1. To receive the bank reconciliation for December 2023 – January 2024 and to ratify or approve the following payments

	Payment Description – Unity Trust Current Account	Amount
5.1.1	Norfolk Parish Training & Support – Councillor Training	£44.00 RATIFY
5.1.2	Playquest Recycled Ltd – Balance for new play equipment	£15088.08
5.1.3	David Bracey – New Play Equipment Installation Inspection	£330.00
5.1.4	Jordana Wheeler – Salary & Expenses (Jan 2024)	£58.31

6. To appoint an internal auditor for 2023-24
7. To agree the closure of the Councils current account and deposit account with HSBC
8. To receive an update on progress with the replacement play equipment
9. To consider options for installing the noticeboard on The Green
10. To consider the use of the 'Clean Up & Bloom' grant
11. To consider correspondence received in relation to the following planning applications:
 - 11.1. Application 2023/3164 – Change of Use for existing pig shed to two new dwellings, Land at Mill Farm, Attleborough Road, Deopham
12. Correspondance
 - 12.1. Email from resident regarding dissemination of Council information
 - 12.2. Norfolk Association of Local Councils Membership Information
13. Opportunity for Public Participation
14. To confirm the date of the next meeting – Wednesday 6th March 2024 at Gralix Hall.

J Wheeler