

DEOPHAM & HACKFORD PARISH

To Members of the Council

You are hereby summoned to attend the meeting of Deopham & Hackford Parish Council at Gralix Hall, Deopham on
Wednesday 1st February 2023 at 7.30pm.

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve and sign the minutes of the Parish Council Meeting on 7th December 2022
4. To report on progress of matters arising from previous meetings
5. Finance
 - 5.1. To receive the bank reconciliation for Dec 2022 – Jan 2023 and to ratify or approve the following payments

	Payment Description	Amount
5.1.1	Gralix Hall – Hall hire (Sept-Dec 2022)	£132.00
5.1.2	Playquest Ltd – Remaining balance for new play equipment	£14441.28
5.1.3	HMRC – PAYE Quarter 3 (Dec)	£6.20
5.1.4	Jordana Wheeler – Salary & Expenses Dec 2022 & Jan 2023	£575.30
5.1.5	Transfer from deposit account to current account	£3000.00

- 5.2. To receive an update on opening the new bank account with Natwest and re-consider options for changing bank accounts
- 5.3. To consider paying HMRC employers PAYE by Direct Debit
- 5.4. To appoint an internal auditor for 2022-23
6. To consider a response to the South Norfolk Village Clusters Housing Allocations Plan Reg 19 pre-submission
7. To consider a response to the following planning application;
 - 7.1. Application 2022/2207 - Notification for Prior Approval for a proposed change of use and associated building works of an agricultural building to a dwellinghouse (QA and QB) (Revised), The Old Piggery, Hill Farm, Morley Road, Deopham
8. To receive an update on matters in relation to the replacement play equipment and new car park, and agree any actions
9. To consider and adopt the updated policies:
 - 9.1. Website Accessibility Statement
 - 9.2. Information Audit
 - 9.3. Data Protection Policy & Privacy Notice
 - 9.4. Co-option Policy
10. Opportunity for Public Participation
11. To confirm the date of the next meeting – Wednesday 1st March 2023 at Gralix Hall.

J Wheeler

Jordana Wheeler – Parish Clerk
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